

ORDINANCE 2021-12-02-0906

AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR AND ACCEPTANCE UPON AWARD OF UP TO \$2,051,128 IN COMMUNITY SERVICES BLOCK GRANT FUNDS FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE PERIOD JANUARY 1, 2022 THROUGH DECEMBER 31, 2022; AND AUTHORIZING A BUDGET AND PERSONNEL COMPLEMENT.

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WHEREAS, the City of San Antonio Department of Human Services (DHS), the designated Community Action Agency for San Antonio and Bexar County, has operated the Community Action Program since 1979; and

WHEREAS, the Texas Department of Housing and Community Affairs has awarded DHS up to \$2,051,128.00 in 2022 funds, for the period January 1, 2022 through December 31, 2022; and

WHEREAS, the primary purpose of the Community Services Block Grant is to transition individuals and families out of poverty and provide safety net assistance, including utility, rental and tuition, and long-term case management focusing on education, employment, emergency support and financial education to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The application for and acceptance of upon award of up to \$2,051,128.00 in Community Services Block Grant funds from the Texas Department of Housing and Community Affairs (TDHCA) for the period January 1, 2022 through December 31, 2022, is approved. A copy of the grant is on file with the DHS.

SECTION 2. The initiation, negotiation, and execution of any and all necessary documents to effectuate the acceptance of this grant, and to execute amendments pertaining to the grant contract when approved by TDHCA, to include a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant served; (g) one-time equipment purchases or defined program services; and h) changes in regulations; is approved.

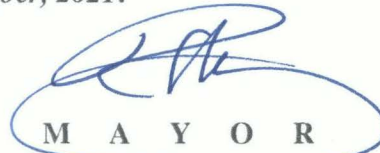
SECTION 3. Should funding be awarded, upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount not to exceed \$2,051,128.00 will be appropriated in said fund. The budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

SECTION 4. The personnel complement of twenty-seven (27) positions, which is attached and incorporated for all purposes as **Attachment II**, is approved.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 2nd day of December, 2021.


M A Y O R
Ron Nirenberg

ATTEST:


Debbie Racca-Sittre, Acting City Clerk

APPROVED AS TO FORM:


for Andrew Segovia, City Attorney



City of San Antonio

City Council Meeting December 2, 2021

11.

2021-12-02-0906

Ordinance authorizing the submission of an application for and acceptance upon award of up to \$2,051,128 in Community Services Block Grant funds from the Texas Department of Housing and Community Affairs for the period January 1, 2022 through December 31, 2022; and authorizing a budget and personnel complement. [Lori Houston, Assistant City Manager; Melody Woosley, Director, Human Services]

Councilmember Viagran moved to Approve on the Consent Agenda. Councilmember Courage seconded the motion. The motion carried by the following vote:

Aye: Nirenberg, Bravo, McKee-Rodriguez, Viagran, Rocha Garcia, Castillo, Cabello
Havrda, Pelaez, Courage, Perry

Absent: Sandoval

**2022 Community Service Block Grant
January 1, 2022 - December 31, 2022**

		2022		2021		+/-
REVENUES:		Budget		Budget		
4501000	Grants Federal Operating	\$	2,051,128	\$	2,051,128	\$ -
	TOTAL REVENUES	\$	2,051,128	\$	2,051,128	\$ -

APPROPRIATIONS

13800000XXXX 2022 CSBG Administration

5101010	Reg Salaries & Wages	\$	100,444	\$	149,598	\$ (49,154)
5101050	Language Skill Pay		600		600	-
5103005	FICA		7,684		11,443	(3,759)
5103010	Life Insurance		100		150	(50)
5103035	Personal Leave Buy Back P		2,362		2,362	(0)
5103056	Transportation Allowance		1,560		1,560	-
5105010	Retirement Expense		12,455		17,862	(5,407)
5170040	CivIn Actv Healthcr		15,120		20,048	(4,928)
5201025	Education - Classes		2,000		2,000	-
5201040	Fees to Professional Contra		2,000		2,000	-
5202010	Temporary Services		-		-	-
5203040	Advertising and Publications		2,000		3,620	(1,620)
5203050	Membership Dues		4,050		2,800	1,250
5203060	Binding Printing & Repro.		2,000		4,000	(2,000)
5204050	Maint - Buildings		5,664		5,664	-
5204060	Cleaning Services		14,497		14,497	(0)
5205010	Mail & Parcel Post		250		250	-
5205020	Rental of Equipment		7,000		7,000	-
5207010	Travel-Official		2,000		8,000	(6,000)
5208530	Alarm and Security Services		28,902		28,373	529
5302010	Office Supplies		2,000		8,000	(6,000)
5304010	Food		3,000		4,500	(1,500)
5404530	Gas and Electricity		5,738		6,409	(671)
5404540	Water and Sewer Charges		2,537		4,727	(2,190)
5404520	Software Licenses		58,000		50,000	8,000
5501000	CAP<5000- Comp Equipme		80,000			80,000
5501065	Furniture & Fixtures		-		-	-
	Total 13800000xxxx	\$	361,962	\$	355,463	\$ 6,499

13800000XXXX 2022 CSBG Training For Job Success

5101010	Reg Salaries & Wages	\$	569,374	\$	503,936	\$ 65,438
5101050	Language Skill Pay		2,400		2,400	-
5103005	FICA		43,557		38,551	5,006
5103010	Life Insurance		569		504	65
5103035	Personal Leave Buy Back P		7,206		7,206	-
5105010	Retirement Expense		70,602		60,170	10,432
5170040	CivIn Actv Healthcr		106,728		81,675	25,053
5203090	Transportation Fees		2,360		3,000	(640)
5407032	Direct Assistance		145,011		230,000	(84,989)
	Total 13800000xxxx	\$	947,808	\$	927,442	\$ 20,366

**2022 Community Service Block Grant
January 1, 2022 - December 31, 2022**

13800000XXXX 2022 CSBG Emergency Assistance

5101010	Reg Salaries & Wages	\$	297,290	\$	285,856	\$	11,434
5101050	Language Skill Pay		600		600		-
5103005	FICA		22,743		21,868		875
5103010	Life Insurance		297		286		11
5103035	Personal Leave Buy Back P		6,375		6,375		(0)
5105010	Retirement Expense		36,864		34,131		2,733
5170040	Civln Actv Healthcr		62,258		51,975		10,283
5202010	Temporary Services		-		-		-
5203090	Transportation Fees		2,500		2,500		-
5407032	Direct Assistance				68,656		(68,656)
Total 13800000xxxx		\$	428,927	\$	472,247	\$	(43,320)

13800000XXXX 2022 CSBG Financial Counseling

5101010	Reg Salaries & Wages	\$	208,903	\$	200,868	\$	8,035
5101050	Language Skill Pay		1,800		1,800		-
5103005	FICA		15,981		15,367		614
5103010	Life Insurance		209		200		9
5103035	Personal Leave Buy Back P		4,057		4,057		0
5105010	Retirement Expense		25,904		23,984		1,920
5170040	Civln Actv Healthcr		35,576		29,700		5,876
Total 13800000xxxx		\$	292,430	\$	275,976	\$	16,454

13800000XXXX 2022 CSBG VITA

5302010	Office Supplies		20,000		20,000		-
Total 13800000xxxx		\$	20,000	\$	20,000	\$	-

TOTAL APPROPRIATIONS	\$	2,051,128	\$	2,051,128	\$	(0)
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Attachment II

**2022 Community Service Block Grant
January 1, 2022 - December 31, 2022**

Personnel Complement

POSITIONS	JOB CLASS	BEGINNING OF YEAR	ADD/DELETE	BUDGET 2021 POSITIONS
CSBG-Administration				
Assistant City Attorney	0066	1		1
Fiscal Analyst	2219	1		1
Admin Associate	2063	1		1
Management Analyst	0046	1		1
CSBG - Training For Job Success				
Family Support Coordinator	2290	1		1
Community Svcs Supervisor	2054	1		1
Admin Assistant I	0040	2		2
Community Svcs Specialist	2062	7		7
Management Analyst	0046	0	1	1
CSBG - Emergency Assistance				
Admin Associate	2063	4		4
Community Svcs Specialist	2062	3		3
CSBG - Financial Counseling				
Senior Management Analyst	0999	1		1
Family Support Supervisor	2289	3		3
Total Positions		26	1	27